FOR USS USE ONLY:	CASE TYPE - JOINER	DOCUMENT TYPE - TAX OPTIONS UMD

Election for temporary cessation of accrual until the next scheme year

Final salary section members only

Member details

Member name

National insurance number

Institution

First day of temporary cessation of accrual[1]

Declaration by the member:

I understand that this election applies from the first day of temporary cessation of accrual until the end of the current scheme year (31 March), and that as of the beginning of the following scheme year (1 April) when the election expires, I will recommence normal benefit accrual and payment of the normal contribution rate under the scheme. I understand that during this period of temporary cessation of accrual, I will not accrue any service, and I will pay a special contribution rate to the scheme of 2.5% of salary in order to maintain death-in-service and incapacity cover. I understand that should I retire (in circumstances other than incapacity) or cease eligible employment during this period of temporary cessation of accrual, then my benefits will be calculated based upon my service up to and including the day prior to the effective date of this election.

I understand that is irrevocable.

Signed

Date

Please submit this form to the pensions contact at your institution

Declaration by the institution:

I acknowledge receipt of the member's election for temporary cessation of accrual, and confirm that normal USS contributions will cease from the first day of temporary cessation of accrual, that special employee contributions of 2.5% of salary will commence from that date, and that the normal contribution rate will re-apply from the beginning of the next scheme year.

Name

Position

Signed

Date

[1]Must be no earlier than 1 October and no later than 31 March in any scheme year and a minimum notice period of 28 days is required unless prior agreement from the trustee company has been granted to a shorter notice period.

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