

Notification of change in details

Use this form to notify us of any changes in your details. When you have completed the form, print it off, sign it and send it to: Universities Superannuation Scheme Limited, Royal Liver Building, Liverpool, L3 1PY

Please complete this form using BLOCK CAPITALS

Notification of change in details

Are you in receipt of a USS pension? Yes No If Yes, go to Section A, if No, go to section B

Section A

Pensioner number _____ Title _____
 Surname _____ First names _____
 Date of birth _____ Marital status _____

Section B

National Insurance number _____ Title _____
 Surname _____ First names _____
 Date of birth _____ Marital status _____

New member details

New title _____ New first names _____
 New surname _____ Previous surname _____
 Marital status _____

Changing bank details (pensioners only)

Current bank details

Bank name _____ Branch name _____
 Account name _____ Sort code _____
 Account number _____ Reference _____
 Address _____

 _____ Postcode _____

Continued overleaf

Changing bank details continued (pensioners only)

New bank details

Bank name _____ Branch name _____

Account name _____ Sort code _____

Account number _____ Reference _____

Address _____

_____ Postcode _____

*Your bank account for receipt of your USS pension must be held wholly or jointly in your name.

If you have any queries please email payroll@uss.co.uk.

Changing address details

Current address details

Address _____

_____ Postcode _____

New address details

Address _____

_____ Postcode _____

Declaration

To Universities Superannuation Scheme Ltd (USS): I confirm that the above details have changed and, where appropriate, have attached the relevant supporting documentation.

Name _____ Position _____

Signed _____ Date _____

Data Protection

Universities Superannuation Scheme Limited takes its obligations under the General Data Protection Regulation (GDPR) seriously and has appropriate procedures in place to ensure your personal data and rights are protected. Your personal data will only be used for the purpose of administering the Scheme. Where necessary we may disclose your personal data to your employer and our appointed third parties. We will retain your personal data for no longer than is necessary in line with our policies. Find out more about how we collect and process your personal data, protect your privacy, and how you can contact our data protection officer, by visiting www.uss.co.uk/public/privacy-notice.

For a glossary of our terms please see more information on our [important terms](#) page.

The USS logo is a red circle with the letters 'USS' in white.